

## **NOTICE OF CONSIDERATION OF A KEY DECISION**

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

## **NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE**

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Richardson on [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk). You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

## **KEY DECISIONS PROPOSED TO BE MADE BY CABINET ON 10 OCTOBER AND AT FUTURE CABINET MEETINGS UNTIL APRIL 2016**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

**NB: Key Decisions will generally be taken by the Executive at the Cabinet.**

*If you have any queries on this Key Decisions List, please contact*

***Katia Richardson** on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

## **Access to Cabinet reports and other relevant documents**

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

## **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

### **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2016/17**

<b>Leader:</b>	<b>Councillor Stephen Cowan</b>
<b>Deputy Leader:</b>	<b>Councillor Michael Cartwright</b>
<b>Cabinet Member for Commercial Revenue and Resident Satisfaction:</b>	<b>Councillor Ben Coleman</b>
<b>Cabinet Member for Social Inclusion:</b>	<b>Councillor Sue Fennimore</b>
<b>Cabinet Member for Environment, Transport &amp; Residents Services:</b>	<b>Councillor Wesley Harcourt</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Lisa Homan</b>
<b>Cabinet Member for Economic Development and Regeneration:</b>	<b>Councillor Andrew Jones</b>
<b>Cabinet Member for Health and Adult Social Care:</b>	<b>Councillor Vivienne Lukey</b>
<b>Cabinet Member for Children and Education:</b>	<b>Councillor Sue Macmillan</b>
<b>Cabinet Member for Finance:</b>	<b>Councillor Max Schmid</b>

*Key Decisions List No. 47 (published 9 September 2016)*

## KEY DECISIONS LIST - CABINET ON 10 OCTOBER 2016

**The list also includes decisions proposed to be made by future Cabinet meetings**

*Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).*

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
<b>10 October 2016</b>				
Leader of the Council	Before 10 Oct 2016	<p><b>Lilla Huset</b></p> <p>Lilla Huset is currently occupied by Libraries and Children's Services. The existing lease expires in June 2016. This report will consider and recommend whether the Council should renew its lease.</p> <p><b>PART OPEN</b> <b>PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): Hammersmith Broadway	
Cabinet	10 Oct 2016	<p><b>2016/17 Corporate Revenue Monitor for Month 3 - 30th June 2016</b></p> <p>2016/17 Corporate Revenue Monitor for Month 3</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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Cabinet	10 Oct 2016	<b>Capital Programme Monitor &amp; Budget Variations, 2016/17 (First Quarter)</b>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000	This report provides a financial update on the Council's Capital Programme and seeks approval for budget variations as at the end of the first quarter, 2016/17.	Ward(s): All Wards	
			Contact officer: Christopher Harris Tel: 020 8753 6440 Harris.Christopher@lbhf.gov.uk	
Cabinet	10 Oct 2016	<b>Insurance tender 2017 for property, terrorism, liabilities and sundry covers</b>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000	Gateway 1 - Pre-tender strategy report and request to proceed with tender	Ward(s): All Wards	
			Contact officer: Ray Chitty Tel: 07739 315 565 Ray.Chitty@rbkc.gov.uk	
Cabinet	10 Oct 2016	<b>Annual S106 and CIL Drawdown Report</b>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000	The annual report seeking authority for the draw down of S106 and CIL funded projects	Ward(s): All Wards	
			Contact officer: Peter Kemp Tel: 020 8753 6970 Peter.Kemp@lbhf.gov.uk	
Cabinet	10 Oct 2016	<b>Integrated Family Support Service Business Case</b>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Affects 2 or more wards	The Business Case for the creation of an Integrated Family Support Service that works with children and young people from pre-conception through to 18 years (24 if the young person has a learning difficulty or disability).	Ward(s): All Wards	
			Contact officer: Sarah Bright, Jonathan Stevens Tel: 07770 702 347, Tel: 07739 317 012 sarah.bright@lbhf.gov.uk,	

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		<p><b>PART OPEN</b> <b>PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Jonathan.Stevens@rbkc.gov.uk	considered.
Cabinet	<p>10 Oct 2016</p> <p>Reason: Expenditure more than £100,000</p>	<p><b>Carers Procurement Strategy</b></p> <p>Re-Tender of Carers Services within the London Borough of hammersmith and Fulham</p> <p><b>PART OPEN</b> <b>PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Health and Adult Social Care</p> <p>Ward(s): All Wards</p> <p>Contact officer: Chidi Okeke Tel: 07875878830 Chidi.Okeke@rbkc.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	<p>10 Oct 2016</p> <p>Reason: Affects 2 or more wards</p>	<p><b>West London Alliance Dynamic Purchasing System : Access Agreement Decision</b></p> <p>Ealing Council on behalf of the West London Alliance (WLA) group of authorities has established a Dynamic Purchasing System (DPS) for the spot purchasing of Care Home and Supported Living Placements. Hammersmith and Fulham Council as a WLA authority has the opportunity to participate in the WLA DPS and this report</p>	<p>Cabinet Member for Health and Adult Social Care</p> <p>Ward(s): All Wards</p> <p>Contact officer: Jonathan Lillistone Tel: 020 8753 3446 jonathan.lillistone@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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		recommends that Cabinet agrees to enter into an Access Agreement with Ealing Council to allow it to make use of the WLA DPS arrangement.		
<b>7 November 2016</b>				
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<b>Community Asset Proposal</b>  Report seeking authority to secure and protect the use of properties for community use  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Finance, Cabinet Member for Social Inclusion  Ward(s): All Wards  Contact officer: Sue Spiller Tel: 020 8753 2483 sue.spiller@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<b>2016/17 Corporate Revenue Monitor for Month 4</b>  2016/17 Corporate Revenue Monitor for Month 4	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Income more than £100,000	<b>Pryors Bank Grant of a further lease to the London Diocesan Fund</b>  Grant of a further lease to the London Diocesan Fund in respect of premises at "Pryors Bank" in Bishop's Park, SW6 3LA	Cabinet Member for Finance  Ward(s): Palace Riverside  Contact officer: Nigel Brown, Breda Kiely Tel: 020 8753 2835, Tel:	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or

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		<p><b>PART OPEN</b></p> <p><b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	020 8753 2801 Nigel.Brown@lbhf.gov.uk, Breda.Kiely@lbhf.gov.uk	background papers to be considered.
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<p><b>Creation of an Education Hub</b></p> <p>The council supports the development of an Education Hub in association with Ark.</p> <p><b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Children and Education</p> <hr/> <p>Ward(s): Wormholt and White City</p> <hr/> <p>Contact officer: David Mcnamara  David.Mcnamara@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<p><b>Top up IT Enablers budget</b></p> <p>IT Enablers is fully committed but additional key IT projects need to be progressed. Decision being sought to top up IT Enablers by £300K per annum.</p> <p><b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the</p>	<p>Cabinet Member for Finance</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Veronica Barella Tel: 020 8753 2927 Veronica.Barella@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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		financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<b>Commissioning Strategy for Translation and Interpreting Service for LBHF</b>  Strategy paper for the commissioning and procurement of Translation and Interpreting Service for LBHF	Cabinet Member for Children and Education  Ward(s): All Wards  Contact officer: Annabel Saunders, Labibun Nessa-O'Sullivan Tel: 07739 317332 Annabel.Saunders@rbkc.gov.uk, Lnessa-O'Sullivan@rbkc.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<b>Commissioning &amp; Procurement Strategy for Passenger Transport Services contracts</b>  This report seeks approval for the commencement of a procurement process to appoint contractors for the passenger transport services beginning in 2017.	Cabinet Member for Children and Education  Ward(s): All Wards  Contact officer: Rachael Wright-Turner Tel: 020 7745 6399 Rachael.Wright-Turner@rbkc.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Affects 2 or more wards	<b>School Kitchen Repair &amp; Maintenance - Award Report</b>  The purpose of this report is to seek approval to award the contract for School Kitchen Repair and Maintenance contract across all three boroughs; The Royal Borough of Kensington & Chelsea (RBKC), The London Borough of Hammersmith and Fulham (LBHF); and Westminster City Council (WCC)	Cabinet Member for Children and Education  Ward(s): All Wards  Contact officer: Annabel Saunders, Samantha Denny  Annabel.Saunders@rbkc.gov.uk, Samantha.Denny@rbkc.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.



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		<p><b>PART OPEN</b> <b>PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>		
Cabinet	<p>7 Nov 2016</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p><b>Tracking and Survey of NEETs and the Careers Information Advice and Guidance for young people with learning difficulties &amp; disabilities</b></p> <p>Agree commissioning strategy and approach for the Tracking and Survey of NEETs in LBHF and the Careers information, advice and guidance for young people with learning difficulties</p>	<p>Cabinet Member for Children and Education</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Annabel Saunders</p> <p>Annabel.Saunders@rbkc.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>7 Nov 2016</p> <hr/> <p>Reason: Expenditure more than £100,000</p>	<p><b>Award report from Genito-Urinary Medicine</b></p> <p>The report recommends award to the winning tenderer following procurement process.</p> <p><b>PART OPEN PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Health and Adult Social Care</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Gaynor Driscoll, Nicola Lockwood, Helen Byrne Tel: 0207 361 2418, Tel: 020 8753 5359, gaynor.driscoll@rbkc.gov.uk , Nicola.Lockwood@lbhf.gov.uk, Helen.Byrne@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>

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Cabinet	7 Nov 2016	<p><b>Notting Hill Housing Group Elmgrove Contract Direct Award</b></p> <p>Elmgrove is an extra care housing scheme for older residents. The contract is expiring on 30.11.16 and it's recommended the contract is extended while the Council implements a wider procurement strategy for extra care services.</p> <p><b>PART OPEN</b> <b>PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	
Cabinet	7 Nov 2016	<p><b>H&amp;F Social Lettings Agency Report</b></p> <p>The council has initiated a project to look at the feasibility of establishing a Social Lettings Agency in the Borough and to produce a recommended model.</p> <p>Through the agency, the Council could aim to compete with private letting agencies in the private rented sector through provision of tenant sourcing and letting services at competitive fees.</p> <p>The agency would also supplement the Council's mainstream operations by providing access to other sources of accommodation in the private rented sector for the purposes of homelessness prevention and to those requiring temporary accommodation.</p>	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<b>Strategy Report for Procurement of Professional Services Framework</b>  This report is a strategy report for the procurement of professional (Multi-disciplinary) services framework.	Cabinet Member for Housing  Ward(s): All Wards  Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Affects 2 or more wards	<b>Economic Development and Growth Strategy</b>  Economic Development and Growth Strategy	Cabinet Member for Economic Development and Regeneration  Ward(s): All Wards  Contact officer: Sally Agass, Beth Morgan Tel: 020 8753 4982, Tel: 020 8753 3102 Sally.Agass@lbhf.gov.uk, beth.morgan@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Expenditure more than £100,000	<b>Economical Development Plan</b>  To inform members of progress against economic growth objectives and to request authority for spend of allocated Section 106 monies.	Cabinet Member for Economic Development and Regeneration  Ward(s): All Wards  Contact officer: Penny Davis-Heinz Tel: 020 8753 2596 Penny.Davis-Heinz@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	7 Nov 2016  Reason: Affects 2 or more wards	<b>Emission Linked Parking Permits</b>  A report reviewing the current parking permit structure and recommending options to change the residents parking permit structure to a sliding scale of charges based on emissions produced by the vehicle	Cabinet Member for Environment, Transport & Residents Services  Ward(s): All Wards  Contact officer: Edward Stubbing Tel: 020 8753 4651 Edward.Stubbing@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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		<p><b>PART OPEN</b> <b>PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>		considered.
Cabinet	<p>7 Nov 2016</p> <p>Reason: Income more than £100,000</p>	<p><b>FPN Charges</b></p> <p>It is proposed that officers fully utilise fixed penalties notices both for littering and waste dumping offences. This means being able to serve a littering notice on all litter, including up to 2 bags of waste. These notices, served under Section 88 of the Environmental Protection Act 1990. This would then give officers a range of fixed penalty notice powers to deal with any waste and litter ranging from £80 for a minor offence up to £400 for a much more serious deposit of waste. Built within this would be the early payment discounts as mentioned earlier.</p>	<p>Cabinet Member for Environment, Transport &amp; Residents Services</p> <p>Ward(s): All Wards</p> <p>Contact officer: Kathy May, Yvette McKinley Tel: 020 7341 5616, kathy.may@rbkc.gov.uk, Yvette.McKinley@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	<p>7 Nov 2016</p> <p>Reason: Income more than £100,000</p>	<p><b>Contract Award for a shared service Enforcement Agent (Bailiff) Services for the recovery of Penalty Charge Notice (PCN) debts</b></p> <p>The report seeks permission to award contracts to the most economically advantageous tenders following an OJEU procurement exercise carried out by the shared Parking Service.</p>	<p>Cabinet Member for Environment, Transport &amp; Residents Services</p> <p>Ward(s): All Wards</p> <p>Contact officer: Mai Kebbay Tel: 0208 753 3275/4262 Mai.Kebbay@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	<p>7 Nov 2016</p> <hr/> <p>Reason: Income more than £100,000</p>	<p><b>Approval to make a direct award to Marston Group Limited for a concessions contract to provide parking enforcement agent (bailiff) services for penalty charge notice (PCN) debt recovery for a period not more than six months</b></p> <p>Approval was given to undertake a joint tendering exercise for RBKC and H&amp;F to procure a shared enforcement agent service to recover outstanding PCN debts for RBKC and H&amp;F for a term of seven years, with the option for a break clause in years three, and five to review performance.</p> <p>That approval be given to make a direct award to Marston Group Limited for a concessions contract to provide Enforcement Agent (Bailiff) Services for Penalty Charge Notice (PCN) Debt Recovery (on the same terms and conditions as the previous contract) from the date this decision takes effect but for no more than six months in the notional sum of £500,000.</p>	<p>Cabinet Member for Environment, Transport &amp; Residents Services</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Mai Kebbay Tel: 0208 753 3275/4262 Mai.Kebbay@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>7 Nov 2016</p> <hr/> <p>Reason: Expenditure more than £100,000</p>	<p><b>TfL funded integrated transport investment programme 2017/18</b></p> <p>This report refines and details the council's integrated transport investment programme which forms part of the council's 2011 – 2031 Transport Plan (Local Implementation Plan 2 or LIP2) to be delivered in 2017/18 and funded entirely by Transport for London (TfL). This report seeks the approval of the submission of the programme to TfL and the design, consultation and implementation of various elements of the programme. It further seeks approval for the delegation of the approval of construction of the capital programme to the Cabinet Member for Environment,</p>	<p>Cabinet Member for Environment, Transport &amp; Residents Services</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Nick Boyle Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision <b>Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.</b>	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
		Transport and Residents Services.		
Cabinet	7 Nov 2016	<b>Confirm On Demand Business Case</b>  Moving Confirm From HFBP Hosting to a Hosted Solution by the software vendors Pitney Bowes (PB)	Cabinet Member for Environment, Transport & Residents Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	
Contact officer: Eustace Dunkwu Tel: 020 8753 3010 Eustace.Dunkwu@lbhf.gov.uk				
<b>5 December 2016</b>				
Cabinet	5 Dec 2016	<b>ICT Transition - assuring service continuity phase 2</b>  ICT Transition - assuring service continuity phase 2  <b>PART OPEN PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Contact officer: Jackie Hudson Tel: 020 8753 2946 Jackie.Hudson@lbhf.gov.uk				
Cabinet	5 Dec 2016	<b>LBHF Older People's Housing Strategy</b>  Report setting out framework and direction of travel for older people's housing.	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Contact officer: Helen McDonough Tel: 020 8753 4592 Helen.Mcdonough@lbhf.gov.uk				

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Cabinet	5 Dec 2016  Reason: Expenditure more than £100,000	<b>Extra Care Procurement &amp; Commissioning Strategy</b>  Approval sought for the procurement strategy to procure a care and support provider for a new Extra Care facility and to modify existing two existing contracts.  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Health and Adult Social Care  Ward(s): All Wards  Contact officer: Julia Copeland Tel: 0208 753 1203 julia.copeland@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Dec 2016  Reason: Expenditure more than £100,000	<b>Award of Tree Maintenance Contract</b>  Award of term contract for the maintenance of the council's trees along streets, in parks and housing estates and open spaces.  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Environment, Transport & Residents Services  Ward(s): All Wards  Contact officer: Ian Hawthorn, Gavin Simmons Tel: 020 8753 3058, ian.hawthorn@lbhf.gov.uk, gavin.simmons@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Cabinet	5 Dec 2016	<b>2016/17 Corporate Revenue Monitor for Month 5</b>  2016/17 Corporate Revenue Monitor for Month 5	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): All Wards	
			Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk	
Cabinet	5 Dec 2016	<b>Phase 1 Children's Centres and Youth Services</b>  Re-commissioning of Children Centres and Youth Services.  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
			Contact officer: Jonathan Stevens Tel: 07739 317 012 Jonathan.Stevens@rbkc.gov.uk	
Cabinet	5 Dec 2016	<b>Single Homeless Supported Housing Commissioning Strategy</b>  Commissioning Strategy for seven supported housing contracts for rough sleepers single homeless people with support needs  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information)	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
			Contact officer: Julia Copeland Tel: 0208 753 1203 julia.copeland@lbhf.gov.uk	



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		under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		
Cabinet	5 Dec 2016  Reason: Expenditure more than £100,000	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2016/17 (SECOND QUARTER)</b>  This report provides a financial update on the Council's Capital Programme and seeks approval for budget variations as at the end of the second quarter, 2016/17.	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Hitesh Jolapara, Christopher Harris Tel: 020 8753 2501, Tel: 020 8753 6440 hitesh.jolapara@lbhf.gov.uk, Harris.Christopher@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Dec 2016  Reason: Affects 2 or more wards	<b>STRATEGIC HOUSING STOCK TRANSFER PROGRAMME UPDATE</b>  Update on:  Residents' Commission and SHSOA recommendations agreed by Cabinet on 7th December 2015.  Resident's Commission Blueprint for transforming the customer experience of the Housing Service as agreed by Cabinet on 7th December 2015.	Cabinet Member for Housing  Ward(s): All Wards  Contact officer: Kathleen Corbett, Tariq Kazi Tel: 020 8753 3031, Kathleen.Corbett@lbhf.gov.uk, Tariq.Kazi@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
<b>16 January 2017</b>				
Cabinet	16 Jan 2017  Reason: Expenditure more than £100,000	<b>2016/17 Corporate Revenue Monitor for Month 6</b>  2016/17 Corporate Revenue Monitor for Month 6	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
				papers to be considered.
Cabinet	16 Jan 2017  Reason: Expenditure more than £100,000	<p><b>Contract Award Decision to appoint the construction contractor for the redevelopment of the Bridge Academy site for the provision of a range of young people services, as described in the report</b></p> <p>Following a procurement exercise over the summer 2016 this decision will be to award the contract to the successful contractor</p> <p><b>PART OPEN PART PRIVATE</b></p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Children and Education</p> <hr/> <p>Ward(s): Palace Riverside</p> <hr/> <p>Contact officer: David Mcnamara</p> <p>David.Mcnamara@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	16 Jan 2017  Reason: Affects 2 or more wards	<p><b>Innovations for Future Delivery of H&amp;F Libraries</b></p> <p>Update on the Library Transformation programme including</p> <ul style="list-style-type: none"> <li>i. alternative delivery model</li> <li>ii. Sweating the assets / commercialisation</li> <li>iii. Shared services update</li> <li>iv. commercial quick wins progress</li> </ul>	<p>Cabinet Member for Environment, Transport &amp; Residents Services</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Helen Worwood Tel: 0208 753 2601 helen.worwood@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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<b>6 February 2017</b>				
Cabinet	6 Feb 2017	<b>2016/17 Corporate Revenue Monitor for Month 7</b>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000	2016/17 Corporate Revenue Monitor for Month 7	Ward(s): All Wards	
			Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk	
Cabinet	6 Feb 2017	<b>Economic Development Priorities Refresh</b>	Cabinet Member for Economic Development and Regeneration	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards	Programme funding for Economic Growth.	Ward(s): All Wards	
			Contact officer: Jo Rowlands, Antonia Hollingsworth, Wendy Reade Tel: 020 8753 1313, Tel: 020 8753 1698, Tel: 020 8753 4375 Jo.Rowlands@lbhf.gov.uk, Antonia.Hollingsworth@lbhf.gov.uk, wendy.ream@lbhf.gov.uk	
Cabinet  Full Council	6 Feb 2017	<b>FOUR YEAR CAPITAL PROGRAMME 2017/18 TO 2020/21</b>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	22 Feb 2017	This report presents the Council's four-year Capital Programme for the period 2017-21.	Ward(s): All Wards	
	Reason: Expenditure more than £100,000		Contact officer: Hitesh Jolapara, Christopher Harris Tel: 020 8753 2501, Tel: 020 8753 6440 hitesh.jolapara@lbhf.gov.uk, Harris.Christopher@lbhf.gov.uk	

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Cabinet	6 Feb 2017	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2016/17 (THIRD QUARTER)</b>  This report provides a financial update on the Council's Capital Programme and seeks approval for budget variations as at the end of the third quarter, 2016/17	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
	Contact officer: Hitesh Jolapara, Christopher Harris Tel: 020 8753 2501, Tel: 020 8753 6440 hitesh.jolapara@lbhf.gov.uk, Harris.Christopher@lbhf.gov.uk			
<b>6 March 2017</b>				
Cabinet	6 Mar 2017	<b>2016/17 Corporate Revenue Monitor for Month 8</b>  2016/17 Corporate Revenue Monitor for Month 8	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
	Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk			
<b>27 March 2017</b>				
Cabinet	27 March 2017	<b>2016/17 Corporate Revenue Monitor for Month 9</b>  2016/17 Corporate Revenue Monitor for Month 9	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
	Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk			